



POWERSCHOOL

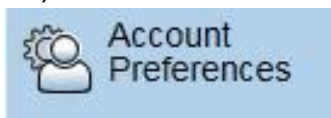
Adding New Students to Existing Parent Account

PowerSchool is a website which allows parents and students to access grades and attendance online, anytime – in real time! *If you forgot your username and Password, just click “Forgot username or password” to retrieve it.* If you still need this Access ID and Password, please contact Kerry Hall in the Helpdesk at Kerry.hall@maryvilleschools.org.

Adding a student to an existing PowerSchool account

(Follow these instructions if you already have a PowerSchool account from last year and you need to add a new student.)

1. Open your web browser and go to <http://ps.maryvillecityschools.k12.tn.us>
2. Enter your existing User Name and Password and click Submit.
3. Under Navigation, choose “Account Preferences.”



4. Click the “Students” tab. You should see students already associated with your account under.
5. Click the Add button on the right.
6. Enter the information for your child using information **exactly as it appears on the letter**. Then click Submit.

PowerSchool

Sign In Create Account

Student and Parent Sign In

Username

Password

Having trouble signing in?

Sign In

Add Student

Student Name	Access ID	Access Password	Relationship
<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose <input type="button" value="v"/>

7. Follow steps 5 and 6 to add any other additional children.

Thank you for using Maryville City School's PowerSchool portal!